

# Harvest Title & Escrow, LLC

Serving Maryland, DC and Virginia



Property Address: \_\_\_\_\_

## SELLER 1

Name \_\_\_\_\_

SSN or TIN # \_\_\_\_\_ DOB \_\_\_\_\_

Email: \_\_\_\_\_

Forwarding Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## SELLER 3

Name \_\_\_\_\_

SSN or TIN # \_\_\_\_\_ DOB \_\_\_\_\_

Email: \_\_\_\_\_

Forwarding Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## SELLER 2

Name \_\_\_\_\_

SSN or TIN # \_\_\_\_\_ DOB \_\_\_\_\_

Email: \_\_\_\_\_

Forwarding Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## SELLER 4

Name \_\_\_\_\_

SSN or TIN # \_\_\_\_\_ DOB \_\_\_\_\_

Email: \_\_\_\_\_

Forwarding Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## MORTGAGE(S) INFORMATION

### MORTGAGE 1

\_\_\_\_\_  
Servicer's Name (Bank's Name)

\_\_\_\_\_  
Loan Number

\_\_\_\_\_  
Phone Number

### MORTGAGE 3

\_\_\_\_\_  
Servicer's Name (Bank's Name)

\_\_\_\_\_  
Loan Number

\_\_\_\_\_  
Phone Number

Home Equity Line of Credit?  Yes  No

### MORTGAGE 2

\_\_\_\_\_  
Servicer's Name (Bank's Name)

\_\_\_\_\_  
Loan Number

\_\_\_\_\_  
Phone Number

Home Equity Line of Credit?  Yes  No

### MORTGAGE 4

\_\_\_\_\_  
Servicer's Name (Bank's Name)

\_\_\_\_\_  
Loan Number

\_\_\_\_\_  
Phone Number

Home Equity Line of Credit?  Yes  No

## HOMEOWNER/CONDOMINIUM ASSOCIATION

### ASSOCIATION 1

\_\_\_\_\_  
Name

\_\_\_\_\_  
How much do you pay?

\_\_\_\_\_  
How often?

\_\_\_\_\_  
Management Company's name, if applicable

### ASSOCIATION 2

\_\_\_\_\_  
Name

\_\_\_\_\_  
How much do you pay?

\_\_\_\_\_  
How often?

\_\_\_\_\_  
Management Company's name, if applicable

## ADDITIONAL INFORMATION

Do you pay Front Foot Benefit? \*

Yes  No

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
How much do you pay?

\_\_\_\_\_  
How often?

Any deferred Water and Sewer assessment? \*

Yes  No

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
How much do you pay?

\_\_\_\_\_  
How often?

\_\_\_\_\_  
\* Front foot Benefit and deferred water and sewer are charges pay for the construction of water and sewer line leading to the property. These charges are lien against the property and usually run with the property for 20 to 40 years.

Will you be present at closing?

- Yes
- No

If not, will you be giving someone power of attorney (POA) to sign for you or will you want your documents mailed to you for signing?

- Mail (does not apply to all cases, please call our office)
- POA

For POAs, please ready the following:

Please contact our office as soon as possible if you will be unable to attend closing and will be using a power of attorney. All power of attorney must comply with state law, title insurance, lender and Fannie Mae's guidelines. To be absolutely certain that your POA is acceptable, please forward your "power of attorney" to our office for review prior to closing. The original power of attorney must be delivered to us at closing for recording with the County/District clerk.

Do you want our office to prepare the POA?

If yes, please provide the following information

Person given the power of attorney: \_\_\_\_\_

Person being name to represent the seller: \_\_\_\_\_

Is this a Short Sale?

- Yes
- No

Who is negotiating this Short Sale? \_\_\_\_\_

How do you want to receive your proceeds from the Sale?

- Check
- Wire (please provide us the wire instruction with this form)

Do you want to split your proceeds?

- Yes
- No

If yes, please tell us the split

\_\_\_\_\_  
(Either my percentage or specific amounts)

**For properties in DC, Baltimore City and Takoma Park**

Is your house rented?

- Yes
- No

If rented, please provide us proof that you have complied with TOPA rights.